

K i d z B i z

St Botolph's Church of England Primary School Out of School club **2019/20**

KIDZ BIZ REGISTRATION & CONSENT FORM

Please use capital letters and tick boxes where applicable

Child's Name _____

Class _____

Home Address _____

Date of Birth _____

Parent/carer (1)

Parent/carer (2)

Place of work

Place of work

Telephone No

Telephone No

Mobile No

Mobile No

Email address

Email address

Parental responsibility? Y / N

Parental responsibility? Y / N

Emergency Contact if Parent/carers are unobtainable

In accordance with GDPR, if you wish us to keep contact details for someone who we could contact in an emergency if you are not available, they will need to give their consent for us to hold their details. Please ask them to complete the form entitled Privacy Notice for Emergency Contacts: Non Parents, available via our school website: <https://www.stbotolphsprimary.co.uk/page/?title=School+Policies&pid=62> or by following the link: <http://www.demat.org.uk/gdpr/> and return it with this form.

Medical Information

Doctor's name _____

Address _____

Telephone No _____

Does your child suffer from any of the following illnesses or conditions?

Asthma Hayfever Peanuts

Eczema Epilepsy Food Allergy
(please state)

Allergies Diabetes
(please state)

Penicillin Heart Problems Face Paints

Any other condition? e.g. ADHD (please specify)

Any medication given regularly? e.g. Inhaler (please specify)

Are your child's immunisations up to date?

Diphtheria / Tetanus Whooping Cough Polio MMR

If, in the case of an emergency I cannot be contacted, I give permission for my child to be given emergency medical treatment.

I consent to my child receiving basic first aid, from a qualified first aider

I have read the Privacy Policy in the Kidz Biz information Booklet 2019

The safe use of cameras (video, film and digital) and the School website

There will be occasions during the school year where we will take photographs or make video recordings of your child taking part in a club activity. At St Botolph's School we aim to ensure that pictures and images taken of children are done in a way that reflects the protective ethos of the school. Occasionally your child may be photographed or filmed for Club purposes for use on our website. To keep our website active and interesting we may wish to upload images of the children engaged in visits/activities. No personal information will be added to these. (please note that permission will be sought if any image is to be used/passed on outside school)

I give consent for my child's image to be included on the School website and photographed or filmed for Club assessment purposes.

Use of Internet in School

I give consent for my child to access the Internet and use the email as part of their learning and education. I understand that the School will take all reasonable precautions to ensure that pupils cannot access inappropriate materials but I appreciate that this is a difficult task. I understand that the School cannot be held responsible for the content of materials accessed through the Internet. I agree that the School is not liable for any damages arising from use of the Internet facilities.

Weekly Sessions Required:

Mon	Tue	Wed	Thurs	Fri
a.m. <input type="checkbox"/>	a.m. <input type="checkbox"/>	a.m. <input type="checkbox"/>	a.m. <input type="checkbox"/>	a.m. <input type="checkbox"/>
p.m. <input type="checkbox"/>	p.m. <input type="checkbox"/>	p.m. <input type="checkbox"/>	p.m. <input type="checkbox"/>	p.m. <input type="checkbox"/>

I have read and agree to abide by the **Contract terms** in the Kidz Biz information Booklet 2019

Signed _____ Date _____

Additional Information

Your child's hobbies/interests:

Any other information you feel we should be made aware of:

Any activities you do not wish your child to participate in:

Kidz Biz

Out of School Club at St Botolph's Church of England Primary School

CONTRACT BETWEEN PARENTS/CARERS AND KIDZ BIZ CLUB 2019/20

Name of Parent/carer _____

Child's Name _____

I / We agree to make the payment on/by 1st of each month

I/We will pay the fee via

Parentpay

Childcare Vouchers Please state voucher scheme and date of payment.....

.....

I / We understand that failure to make payment by the 1st of the month will result in the following procedure being enforced.

- If payment has not been received by 8th of the month a late payment charge of £25-00 will be applied to my account
- If payment is still not received by 15th of the month – my child's place will be lost, all fees to this date will be due and Kidz Biz will start proceedings through the small claims court to recover the debt.
- If payment is received late 3 times in a term my child's place will be lost with one week's notice.

I/We understand that if we give notice to terminate/amend our contract with Kidz Biz (2 weeks as per the contract terms) that a calculation of sessions attended will be made and if underpaid through monthly payments I/we will pay the balance due. If an overpayment has been made through the monthly payments, a reimbursement will be made from Kidz Biz.

I / We understand that late collection of my child (after 5.45pm) will result in an additional charge of £15.00 per 15 minutes or part thereof.

I / We understand that days off will be charged at the full rate.

I / We understand that absence due to illness will be charged at the full rate.

I / We will notify the Club in the event of sickness.

I / We will notify the club if alternative collection arrangements are made.

I / We have read and agree with the club's policies as outlined in the parent pack.

I / We agree with the terms of this contract and will abide by its conditions.

Signed _____ Parent/carer Date _____

Signed _____ Parent/carer Date _____