



St Botolph's C of E Primary School

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Headteacher: Mrs. R Rayner



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May 2022

Dear Parent/Carer

Please find attached a link to our online Kidz Biz September 2022 re-registration form :

[CLICK HERE TO COMPLETE THE ONLINE FORM](#)

As per our Terms and Conditions:

- a) We require you to re-register your session requirements for September 2022
- b) Your existing sessions if re-booked by the required date are guaranteed provided your account is up to date. If you require an up to date statement please email kidzbiz@st-botolphs.peterborough.sch.uk. Please ensure any outstanding debt is cleared before you return your re-registration form (If your account is awaiting a childcare voucher please note the date it is due to be paid on your returned form).
- c) Should you have any new requests, they will be considered and accommodated if possible.

Please submit your online form (one per child) and ensure any debt is cleared by **Tuesday 7th June 2022** to guarantee your place for September 2022

I would like to draw the following to your attention.

The charges per session will be remain the same as 2021/22
£4.50 for a morning session and £8.50 for an afternoon session.

We will take payments online through Parentpay or with Childcare vouchers. Please ensure you have activated your Parentpay account. If you have not, please ask in the school office for your activation details.

May I take this opportunity to remind you of the following:

- Kidz Biz operates on an 11 monthly payment schedule.
We require you to pay your fees through 11 equal monthly instalments on the 1st of each month September-July.
- Late payment procedure.
All payments are required by or on the 1st of the month. If you are late making your payment and it's not received by the 8th of the month there will be an automatic late payment charge added to your account of £25-00.
- Late collection charge.
All late collections will incur a charge. If you are late collecting your child after 5:45pm Kidz Biz and site staff are required to stay at school and the school building kept open waiting for you to collect. Therefore, to cover the cost there is a late collection charge of £15.00 per 15minutes. This will be added to your account and payment due within 24hours.

Yours sincerely

Mrs C Cox
Kidz Biz Manager