

COVID-19 Outbreak Management Plan

(To be kept in conjunction with Coronavirus Risk Assessment)

School : St Botolph's CE Primary School, Peterborough

Approved by : Helen Rouse, Headteacher

Written date : 29/08/2021

Last Reviewed Date : N/A

Next Review Due date: 1/10/2021

This form is based on the [Contingency framework: education and childcare settings - GOV.UK](#) published by the DfE (Department of Education).

It will only be implemented in response to recommendations by relevant authorities including LA (Local Authority) , PHE(Public Health England) or the National Government

Reasons to implement part or all of the plans may include

- Manage a Coronavirus outbreak in the school
- Local community infection rates are very high, and we are instructed to do so.
- Part of a package of measures to combat a VoC (Variant of concern)

1-Attendance Restrictions.

1.1 Attendance Groups

If required to do so, we will as a last resort, restrict attendance in school and stay open for the following groups in order:

- Vulnerable pupils
- Children of Critical workers
- Reception
- Year 1 pupils
- Year 2 pupils

If further restrictions are required, the school will only remain open for the following

- Vulnerable pupils
- Children of Critical workers

1.2 Remote Education and Support

Children not able to attend school due to restrictions will be taught via remote education, whilst still ensuring quality and quantity of work received is matched to what would be received in school learning.

Details of Remote learning policy, plans and any other relevant information can be found in the following location

The Remote Learning Plan is available on the school website and details the provision for pupils when they are not able to attend school.

The offer is managed on a daily basis via Parentmail by the class teacher for individuals where they are self-isolating.

For wider groups with restricted attendance the Remote Learning Plan reverts to the use of Tapestry and Google Classroom where children can access learning resources and return work for marking etc. This is also managed by the teachers within the year group team.

We will continue to provide lunch for those pupils eligible whilst remote learning.

In the short term, lunches can be provided by the school catering team for collection by parents.

For more prolonged periods of restricted attendance the school would revert back to a voucher system for parents which can be delivered via email. This will be agreed in discussion with parents impacted by remote learning.

1.3 Wraparound Care

The school will if required limit before and after school activities to those groups eligible under relevant authority guidance.

This information will be communicated to all parties once decisions on restrictions are made.

1.4 Safeguarding

We will ensure safeguarding is always prioritised to remain effective. If required, policies and procedures will be adapted to coincide with current restrictions.

Where possible, a Trained DSL or deputy DSL will be always on site. Where this is not possible a member of SLT will take responsibility for ensuring safeguarding on site.

The Headteacher, Deputy Headteacher and the Learning Mentor are the DEL (Designated Safeguarding Leads for the school. Email communication to these staff members can be made using head@st-botolphs.peterborough.sch.uk or informus@st-botolphs.peterborough.sch.uk

Wherever possible one of the above will be in attendance at the such during periods of restricted attendance or staff members will have contact information to reach DSLs in an emergency.

2. Shielding

The school will continue to follow guidance in relation to those on the SPL (Shielded Patients List) [People at higher risk from coronavirus \(COVID-19\) - NHS](#)

We will liaise with those required to shield to ensure appropriate controls measures are in place or arrangements are made for home working.

3. Other Measures

If required to do so, we will implement these additional measures to minimise risk and increase control in the short term.

- Restriction of on-site governor visits unless essential
- School open days/parents' evenings
- Transition days
- Live performances
- Sports days
- Individual music teaching/ external sports sessions
- Parents/visitors coming onto site.
- Educational visits involving overnight stays.

These will only be restricted as a last resort and only for a short a time as required to bring infection rates under control or as given guidance by relevant authorities.

4. Additional Controls

If required to do so, we will reimplement these additional controls to minimise risk and increase control in the short term.

All these controls will be temporary and only after guidance from relevant authorities/persons

- Use of bubbles/groups as per Risk Assessment – breaks/ lunches/ equipment
- Staggered exit and entry times

- Use of face coverings in areas where social distancing cannot be maintained
- Reintroduction of social distancing as required by current guidelines
- Restriction on school attendance

Helen Rouse
Headteacher