

20th January 2010

To all Parents/Carers

Dear Parents/Carers

Consultation Evenings Spring 2010

Parent Consultation evenings will be held this term as follows:

Tuesday 9th February	5.00pm – 8.00pm	RDG, RRB, 1KC,1BR, 2FW, 2MW, 4NN, 4VB, 5JM, 6NM and 6NB
Wednesday 10 th February	3.15pm – 5.45pm	RRB and 6NM
Wednesday 10 th February	5.00pm – 8.00pm	5NF
Thursday 11th February	3.15pm – 5.45pm	RDG, 1KC,1BR, 2FW, 2MW, 4NN, 4VB, 5JM, 5NF and 6NB
Tuesday 2 nd March	5.00pm – 8.00pm	3JC and 3MR
Wednesday 3 rd March	3.15pm – 5.45pm	3JC and 3MR

You will have the opportunity on these two evenings to look at your child's work and discuss their progress with their class teacher. To make things easier for you in arranging your appointment time, there will be staff in the hall to make appointments with you on Monday 25th January and Tuesday 26th January from 2.50pm until 3.15pm.

Once you have entered the hall via the outside hall doors, please approach the appropriate table (there will be one table for each year group) where the member of staff who is present will be able to make you an appointment, hopefully at a convenient time for you. Please note, we are only able to offer one appointment per child.

For those of you who are unable to come on Monday and Tuesday to make an appointment, please send a letter to your child's teacher letting them know which day and times you would prefer so that they can then make an appointment for you.

All appointments will be approximately ten minutes long. We will try to give everyone their first choice of appointment, but this may not always be possible. Fitting so many parents into the exact slot they would like is not easy – however we will do our best.

Yours sincerely

Mrs J S Daniels
Headteacher